



Diploma of Leadership and Management

BSB50420 110360E

Course Overview

The **Diploma of Leadership and Management (BSB50420 110360E)** prepares students to take on managerial responsibilities by developing their leadership, communication, and strategic planning capabilities. The course explores topics including team performance, operational planning, emotional intelligence, and risk management.

Students will learn to lead teams effectively, manage workplace challenges, implement business plans, and support organizational goals through practical leadership techniques and decision-making frameworks.

Graduates are well-positioned for careers as team leaders, department managers, operations supervisors, or small business owners. This qualification also serves as a steppingstone to advanced studies in management or business administration.





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Fee

- Application: \$200 Including GST
- Tuition: \$6,000*
- Total: \$6,200

*Instalment plan monthly divided by minimum duration. For example, \$6,000/52 weeks = \$500 per month (no GST on tuition); no government subsidies

Location

- Theory training and assessment: Melbourne City Campus

Duration

- Total 52 weeks
- 40 weeks of training and assessment activity
- 12 weeks term breaks including holiday

Delivery

- Face to face theory instruction
- Self-directed learning

Pathway

- Administrative officers
- Senior administration managers
- Senior personal assistants
- Senior secretaries.

Visit for more information: <https://www.myskills.gov.au/courses/details?Code=BSB50420>

Entry Requirements

- Students must be aged 18 years or over at the time of applying for admission to Austral College of Technology;
- Satisfactory completion of studies in applicant's home country equivalent to an Australian Year 12 qualification is required for entry into all qualifications; or
- Mature age students will be considered without the minimum education requirements but with relevant work experience within chosen area of study and a demonstrated capacity to meet course requirements; and
- Using pre-course English language assessment for Listening, Speaking, Reading and Writing Competencies within the Framework an assessment is made to determine applicant's appropriate course placement as per their level of proficiency in the English language;
- International students must hold a current and valid passport, a valid study visa that covers the duration of study for the course;
- International students will need to demonstrate English proficiency from one of the following:
 - a) IELTS band score of overall 6 (Academic or General) or equivalent in line with the Department of Education and department of Home Affairs (DHA) Regulations (For International Students) for specific countries; or
 - b) IELTS overall band score of 5.5 when packaged with at least 10 weeks' English Language Intensive Course for Overseas Students (ELICOS); or
 - c) IELTS overall band score of 5 when packaged with at least 20 weeks' ELICOS; or
 - d) Pearson Test of English Academic – Score: Listening: 47, Reading: 48, Writing: 51, Speaking: 54; or
 - e) Cambridge English: Advanced CAE from Cambridge ESOL Test Scores; or
 - f) TOEFL Test of English as a Foreign Language paper-based test; or
 - g) CELS (all skills) Upper intermediate (English for Academic purposes) certificate from recognised English language centre; or
 - h) Senior secondary Certificate of Education completed in Australia; or
 - i) Certificate IV or higher completed in Australia; or
 - j) Tertiary studies in medium of English.

For any further information refer to the student handbook and information pack.